



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**  
**SAMRAT ASHOK TECHNOLOGICAL INSTITUTE**  
(Engineering College)

(A Govt. Aided UGC Autonomous & NAAC Accredited Institute, Affiliated to R.G.P.V, Bhopal)



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Website: <http://www.satiengg.in/Academics/IQAC.aspx>

Date: 06/10/2022

**Minutes of meeting of Internal Quality Assurance Cell (IQAC)**  
**Thursday 29<sup>th</sup> September, 2022 (5:30PM)**  
**Physical Mode: Conference Room and Virtual Mode: (Google Meet)**

Member Present

- |                              |                                   |
|------------------------------|-----------------------------------|
| 1. Dr. R K Pandit            | Head of Institution & Chairperson |
| 2. Justice (Former) N.K.Modi | Management nominee                |
| 3. Dr. C M Chitle            | Management nominee                |
| 4. Dr. Jetendra Parashar     | Dean Academic                     |
| 5. Dr. Joytsana Ogale        | Dean Student welfare              |
| 6. Dr. Ashutosh Datar        | Professor                         |
| 7. Dr. Ankita Shrivastava    | Assistant Professor               |
| 8. Er. Praveen Karkare       | Registrar                         |
| 9. Mr. Harsh Gangrade        | Student Representative            |
| 10. Dr. Ashish Manoria       | Coordinator IQAC                  |

Dr. Ashish Manoria Coordinator IQAC welcomed all members of IQAC. The meeting began with permission of Hon. Chairperson.

The following agenda items were discussed and deliberated upon

Item No. 1	<p><b>Confirmation of minutes of previous meeting held on 14<sup>th</sup> May, 2022</b></p> <p><b>Resolution:</b> The IQAC meeting was conducted on 14<sup>th</sup> may at 3:30 p.m. The minutes of the meeting were readout with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members</p>
Item No.2	<p><b>To Review the mentor mentee scheme implemented in institute from academic year 2022-23</b></p> <p><b>Resolution:</b> The house appreciated the scheme and suggest proper documentation like queries , questions asked etc.</p>

B.





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Item No.3	<p><b>To review the renovation of existing Infrastructure and facilities</b></p> <p><b>Resolution:</b> The committee members were satisfied with the ongoing work and suggest contacting Mr. R V Gupta and requesting him to visit campus and take necessary suggestion from him.</p>
Item No.4	<p><b>To review the placement status of academic year 2021-22</b></p> <p><b>Resolution:</b> The house appreciated the work of training and placement section and asked to present additional data like lowest &amp; highest, package and previous year data in next meeting.</p>
Item No.5	<p><b>To review the activities of Industry Institute Interaction cell (IIC) for the academic year 2022-23 and suggest steps to be taken for improvement</b></p> <p><b>Resolution:</b> The house suggests keeping proper documentation of all activities and increasing number of activities in coming years.</p>
Item No.6	<p><b>To review the sports activities of academic year 2022-23</b></p> <p><b>Resolution:</b> IQAC coordinator presents the sports activities of institute till September 2022 , the house were satisfied and suggest more sport activities indoor and outdoor both in coming months.</p>
Item No.7	<p><b>To review the Result analysis of Even Semesters for AY 2021-22</b></p> <p><b>Resolution:</b> The house satisfied with result and suggest to start remedial/ exam oriented class for slow learners so that more and more students can obtain A+ and A grade</p>
Item No.8	<p><b>Holding Alumni Meet (Silver Jubilee 1996 batch)</b></p> <p><b>Resolution:</b> The House congratulates the team for organizing Alumni</p>





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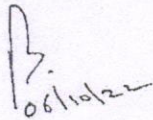
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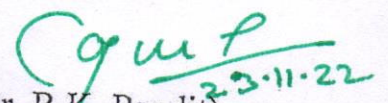
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	meet for silver jubilee 1996 batch and asked to maintain proper record of alumni so that they can be helpful for institute. The house also suggests keeping separate account for alumni fund.
Item No.9	<b>To Review the status of MoU with PTRI Bhopal, and suggest steps to be taken for improvement</b>  <b>Resolution:</b> The house satisfied with the progress so far and suggest to have more activities in this MoU so that it can be useful for society
Item No.10	<b>To Review the status of admission and suggest steps to be taken for improvement</b>  <b>Resolution:</b> The House satisfied with admissions and asked to increase branding of institute in different media and start new industry and Job oriented UG & PG program so that more students can take admission in this institute.
Item No.11	<b>Celebration of Ganesh Utsav</b>  <b>Resolution :</b> The house congratulate the committee members for organizing this events
Item 12	<b>Academic Audit of Institute for Academic Year 2022-23 by DTE, Govt. of M.P.</b>  <b>Resolution :</b> The committee members asked the IQAC coordinator to put the reports of this academic audit of institute in next IQAC meeting

Dr. Ashish Manoria, IQAC coordinator concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance and support.

  
06/11/22

(Dr. Ashish Manoria)  
IQAC-Coordinator

  
23-11-22  
(Dr. R.K. Pandit)  
Director